

**TO: Michael D. McVicker, Assistant Director
Computer Services Division
Department of Information Services**

FROM: Kathy Rosmond, Stan Ditterline

DATE: October 9, 1996

SUBJECT: MONTHLY STATUS REPORT FOR SEPTEMBER 1996

I. LEADERSHIP

- The Year 2000 Project team facilitated a new special interest group for agency data base administrators (DBA). The meeting originally focused on year 2000 data base issues, but looks like it will expand to encompass a range of issues faced by DBAs. This was the first time agency DBAs had ever met as a group.
- Kathy assisted OITO in developing a survey letter requesting year 2000 impact information from agencies. The survey is in response to a request from OFM and legislative staff for the “corporate view” of the situation, incorporating past, current, and future year 2000 activities.
- Alan Schmidt and Kathy attended OFM budget analysts staff meeting with OITO. Presented the decision package review process.
- DIS became a member of the Information Management Forum’s Year 2000 Working Group. Specifically, the Year 2000 team joined the testing strategies and impact analysis groups.

II. STAFF DEVELOPMENT

- Judy Politz assumed Harlan Pittelkau’s responsibilities during his September absence.

III. FINANCIAL SUPPORT

N/A

IV. PARTNERSHIP (new customers)

- Carole Gazarek started the King County Viasoft Estimate 2000 Project analyzing their first large system, LAW. The first application of this system, JK, has over 19,000 date related datanames alone. This system has seven applications in it. Even though King County has old versions of legacy software, things are moving right along.
- Meetings started with L&I and HRISD to discuss their pilot year 2000 application conversion. This will test tools and methodology.

IV. COMMUNICATION

- Judy Politz continued to add year 2000 conference information, survey response results, and links to other sites of interest to the year 2000 home page.
- Judy Politz added Year 2000 SIG agendas and minutes to the secure year 2000 FTP site.

V. CUSTOMER STATUS

- DIS conducted two meeting with L&I's Year 2000 Project team to refine project methodology and testing in preparation for a pilot project. The purpose was to define timings, priorities and tool/support requirements for DIS.

VI. OPERATIONALIMPROVEMENTS (Infrastructure)

- Kathy Rosmond began collating a high-level calendar of CSD events that will impact, or be impacted by, the Year 2000 Project over the next four years. The document is intended to provide a "bird's eye view" of the project for planning purposes.
- CSD personnel are meeting bi-weekly putting together a timeline and issues for the year 2000 at DIS.

VII. TECHNOLOGY IMPROVEMENTS

- We completed the acquisition plan and sent out an RFQ for a date simulation tool. However, all three of the vendors who responded failed one or more of the mandatory administrative requirements. A survey of the vendors indicated they found the document difficult to respond to with their limited administrative and technical staff. A strategy for a simplified acquisition process is being developed.

- We successfully completed negotiations with Platinum Technology, Inc. and acquired a license for year 2000 TransCentury date routine software.
- Tools and methodology meetings are focusing on defining a pilot with customer agencies to test conversion and testing processes and procedures.
- DIS signed contracts with vendors and published customer usage procedures for Purchased Services Optional Use Agreements.
- Judy Politz continued follow-up with surveyed manufacturers. Twelve surveys were received in September.
- Held meetings with customers on requirements and acquisition plan for concurrent development tool.
- Storage Management has worked with SIG Methodology and Tool committee and planned and implemented DASD resource year 2000 plan.

VIII. ACHIEVEMENTS PLANNED FOR NEXT MONTH

- Kathy Rosmond will participate on a panel presenting the Society for Information Management (SIM) Working Group report. The presentation is at the SIM Interchange '96 conference in San Francisco.
- Kathy Rosmond and Stan Ditterline will assist Andy Marcelia with decision package reviews by providing technical and background information.
- Kathy Rosmond and Stan Ditterline will assist OITO in preparing the Year 2000 Statewide Impact Survey results.
- We will develop and implement a new acquisition strategy for a date simulation tool.
- We will develop an acquisition strategy and complete an acquisition plan for a date concurrent application development tool.
- We will continue to meet with L&I to refine year 2000 tools and methodologies in support of their pilot project.
- We will also meet with the Department of Personnel Human Resources Information Services Division to refine year 2000 tools and methodologies in support of their pilot project.

IX. ISSUES REQUIRING MANAGEMENT ATTENTION

MDM:kr

Attachment: MSProject Plans

cc: Assistant Directors
CSD Managers
Central Files